

SAMPLE



WE HANDLE YOUR CHALLENGING BACK-OFFICE NEEDS!

To Do TO DONE!!

www.AstuteBackOffice.com
(972) 637-9400

Funeral and Burial Arrangements

Name and address of person who has your written instructions regarding funeral arrangements, funeral insurance policy or burial contact

Name

Phone#

Cemetery Name

Burial/Cremation

Lot #

Address

City, State, Zip

Phone #

Funeral Home Name

Funeral Director Name

Address

City, State, Zip

Phone #

Church/Synagogue/Temple

Name of clergy, church, or lodge to officiate

Contact Name

Address

City, State, Zip

Phone #

Type of Headstone (color)

_____ Stone

_____ Flat Marker

_____ Marble

Saying/Phrase

Pallbearers

Names:

Personal relatives/friends to contact (if necessary, use additional sheet)

Name, Relationship

Address

City, State, Zip

Phone #

Name, Relationship

Address

City, State, Zip

Phone #

Name, Relationship

Address

City, State, Zip

Phone #

Name, Relationship

Address

City, State, Zip

Phone #
